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GOVERNMENT OF PUNJAB
DEPARTMENT OF WATER RESOURCES

NOTIFICATION

The 24th March, 2025

No. WR-IRWR03/1/2025-IW1/1143.- Vide notification no. WR-IRWR03/1/2023-IW1/595 dated 19.02.2025, published on 19.02.2025 in the Punjab Government Gazette (Extraordinary), the Policy on **Granting NOC for allowing Construction of Bridges/ramps on canals/Drains and Temporary Use of Government Land** was notified. In order to implement the said policy proformas and Annexures are required to be notified.

2.0 Accordingly, the Government of Punjab is pleased to issue standard application Performa, List of Required Documents, Agreement, Indemnity Bond, Conditions and Standard Operating Procedure (SOP) for effectively implementation and timely disposal of cases under the Policy.

- i. **Standard Application Performa:** All the applicant has to the submit the basic data on online portal. The standardized format of Application form is at **Annexure 'A'**.
- ii. **List of Required Documents:** All the applications have to the submitted with the list of **documents** as per type of application for timely processing of case. The standardized list of Documents is at **Annexure 'B'**.
- iii. **Agreement:** After acceptance/ approval of the proposal by the Competent Authority, an Agreement shall be executed by the concerned Executive Engineer on behalf of Department of Water Resources with Project Proponent. The signed agreement shall be uploaded on Departmental Portal. The agreement is at **Annexure 'C'**.
- iv. **Indemnity Bond:** The Project Proponent shall indemnify the Government against any loss of life or property in the process of execution of works or against any claims thereafter during the period of Operation & Maintenance of such infrastructure at all times. The Project Proponent shall submit the Indemnity Bond (as notified by Government) on a non-judicial stamp paper of Rs. 100/- denomination, duly attested. The indemnity Bond is at **Annexure 'D'**.

- v. **Conditions:** The permissions shall be accorded as per the conditions for Bridges/Ramps & Temporary Land Use. The Conditions is at **Annexure 'E'**.
- vi. **Standard operating procedure (SOP):** Application shall be accepted only through online portal in accordance with Standard Operating Procedure (SOP). The SOP is at **Annexure 'F'**.

Sd/-

Krishan Kumar, IAS

Chandigarh

Principal Secretary to Government of Punjab

Water Resources Department

Annexure – 'A'
APPLICATION PERFORMA

Application for NOC for allowing Construction of bridges/ramps on canals/drains and Temporary Use of Government.

Name of the Project Proponent _____

Detail of Project proposal _____

(Cost on WRD land and Type) _____

Name of Canal/Drain/River/Rivulet _____

RD of Canal/Drain/River/Rivulet _____

Carriageway Width (in feet) _____

Clear span of bridge (in feet) _____

Road/pathway which has to be link
by proposed construction _____

Purpose for project _____

Specific area details (in sqm/running metre) required for the Structures _____

It is certified that I request for permission for construction of Project on the following conditions:

- a) The cost of the construction as well as the maintenance of the above said project will be fully borne by me.
- b) The construction of this project shall in no way hinder the functioning of existing canal nor interfere with its operation and maintenance.
- c) The ownership of the project land shall remain with the Water Resources Department and the project can be remodelled by the WRD at its discretion, as and when required.
- d) If additional land is required for the construction of said project the same will be provided by me at my own cost.
- e) The project shall be allowed to be used by any one and shall not be used exclusively by me.
- f) The department will not be responsible for any 3rd party damage during or after the construction of the project.
- g) When at any point of time the project is remodelled /demolished no compensation will be asked by me.
- h) An indemnity bond will be given by me that i accept to indemnify the Government for any loss or charges due to construction of this project.
- i) That I will pay to the Government all charges for utilization of Government land and infrastructure as per policy of the Government prevalent from time to time.
- j) That I shall be responsible for obtaining any clearances required from Forest Department, panchayat etc.

- k) I will abide by all condition specified above and ready to execute the agreement as per policy of Punjab Government.

Date _____

Project Proponent Signature

Annexure – ‘B’**List of Required Documents to be attached with the Application**

Sr. No.	Documents to be attached with the Application	For Bridges	For Ramps	For Construction on Bank
1	Time schedule (stretch-wise) for completion of the work and investment	✓	✓	✓
2	Indemnity bond	✓	✓	✓
3	<ul style="list-style-type: none"> a. Undertaking to pay all the applicable charges, specified in the Schedule of Charges to WRD, Punjab without any default. b. Undertaking to maintain the infrastructure facilities in good and safe condition at all times during the O&M period. c. Undertaking to execute an Agreement with the competent authority. d. Undertaking to re-lay/re-align the infrastructure works at its own cost in the event of requirement of the area for augmentation of public services e.g. widening of roads, pedestrian walkways, water supply and distribution network, sewage/ drainage network etc.); e. Undertaking to abide by the terms and conditions of grant of permission and adherence to the technical standards as specified in the policy. f. Undertaking to deposit such enhanced charges as may be specified by the competent authority later in view of the peculiar circumstances involved in the particular case and to abide by the terms and conditions that may be imposed by competent authority while accepting the proposal 	✓	✓	✓
4	Technology/ method proposed to be used for construction/laying of proposed works.	✓		
5	Specific area details (in sqm/ running metre) required for the structures for which land is proposed to be taken on lease	✓		✓
6	Dimensions (depth. length and width) of the area proposed to be used for RoW/RoU for construction of works.	✓	✓	✓

7	One set of the Plan and X-Section Drawings of proposed structure with complete dimensions and type of construction.	✓	✓	
8	In case, the Government land to be used has been notified by the forest Department or falls under reserve forest area, then a clearance certificate from forest Department shall be submitted by the project Proponent.	✓	✓	
9	Clearance certificates from all concerned Departments like Forest Dept., PWD (B&R), Pachayat etc.	✓	✓	✓
10	The Project Proponent shall also furnish the application (Annexure – A)	✓	✓	✓

Annexure – 'C'**AGREEMENT**

AGREEMENT TO BE EXECUTED POLICY REGARDING GRANTING NOC FOR ALLOWING CONSTRUCTION OF BRIDGES/RAMPS, CONSTRUCTION ON BANKS, ACROSS/ALONG THE CANALS/DRAINS BY PRIVATE/STATE/CENTRAL GOVERNMENT DEPARTMENTS/ CORPORATIONS/ BOARDS/ AUTHORITIES/PSUS.

(ON NON-JUDICIAL STAMP PAPER)

This agreement, made on the _____ day of _____ two thousand _____ between the Department of Water Resources acting through _____ (Name & address of the Executive Engineer Concerned) (hereinafter called the Engineer-in-Charge which expression shall unless excluded by repugnant to the context be deemed to include his successors and assigns of the one part)

AND

The _____ (Name of project Proponent) (hereinafter called "Project Proponent" which expression Shall unless excluded by or repugnant to the context include is successors in office and assigns) of the other PART WHEREAS the Project Proponent has applied to the Engineer-in-Charge for permission to construct (Project) across _____ (name of canal at R.D/Place _____

AND WHEREAS the Engineer-in-Charge has agreed to grant such permission on the terms and conditions hereinafter mentioned.

AND WHEREAS before signing this agreement, the Project Proponent has deposited with the Engineer-in-Charge, A SUM OF Rs. _____ as a Charges as stipulated amount for the due compliance and satisfactory performance by the Project Proponent of all the terms and conditions of this agreement hereafter set out so far they are to be observed and performed by the Project Proponent. In case of work to be done by the Department a SUM of Rs. _____ as Departmental Charges.

NOW THIS AGREEMENT WITNESSETH that in consideration of the conditions hereinafter contained and on the part of the Project Proponent to be observed and performed, Engineer-in-Charge hereby grants permission to the Project Proponent to construct _____ (Projects) across _____ (name of canal/drain/river/rivulet) at R.D/Place subject to the following conditions namely:-

(1) That no proposed structure shall be allowed to be installed by the Project Proponent unless a GAD, specification and estimate is approved from competent authority is provided to Engineer-in-Charge:

(2) That the work of construction shall be carried out by the Project Proponent as per instructions and under supervision of the Engineer-in-Charge or his authorized representatives and the entire cost of construction shall be borne by the Project Proponent only.

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- (3) That before starting the construction work the Project Proponent shall obtain prior permission in writing for the purpose from the Engineer-in-Charge and the works shall be carried out in such a manner that it shall not affect the working of the canal for which necessary location and the methodology to be adopted shall be got approved from the Engineer-in-Charge in advance and the work shall be commenced within 6 months and will be completed within _____ months from the date of agreement in accordance with the drawings and specifications concurred by the Engineer-in-Charge.
- (4) That the Project Proponent shall be responsible for taking all necessary safeguards and precautionary measures against damages to the existing canal/drain/river/rivulet and the other existing appurtenant works during and after construction of his works and shall be liable for the damages caused to the existing works, if any
- (5) That the Project Proponent shall be responsible for restoring the canal to its original condition after constructing the project to the entire satisfaction of the Project Proponent at his cost.
- (6) That the works constructed by the Project Proponent shall not be brought into use by him unless a completion certificate to the effect that all the works have been constructed in accordance with the approved drawings and specifications.
- (7) The Project Proponent will be responsible for carrying out any repairs maintenance of his works as may be necessary and as may be directed by the Engineer-in-Charge from time to time at his own cost and shall be liable for any damages caused to the canal or otherwise suffered by the Engineer-In-Charge due to inadequate or negligent maintenance operation of his works
- (8) That the Engineer-in-Charge shall not guarantee the preservation of the Project Proponent's works from any loss or damage caused by rain flood or any other reasons and the Project Proponent shall not claim any compensation for any such damages caused to his works.
- (9) That the Project Proponent shall not without the written permission of the Engineer-in-Charge undertake any repairs, modifications/alterations or shifting of his works.
- (10) That in the event of any necessity at any time to carry out any remodelling/extension/improvement of the canal or construction of any additional structures necessitating removal or shifting and/or reconstruction/relaying of the works of the Project Proponent, the entire cost of such removal/shifting/reconstruction/relaying of the said works shall be borne by the Project Proponent.
- (11) That the Project Proponent shall enjoy only the right of way in the department land of the canal for his works as permitted by this agreement and the permission granted shall in no way be deemed to convey to him any other right whatsoever on this land.
- (12) That the Project Proponent shall not sell, transfer or otherwise dispose off the works permitted by this agreement or even the rights to use these works without obtaining prior written permission from the Engineer-in-Charge.
- (13) That during the subsistence of this agreement, the works of the Project Proponent shall be deemed to have been constructed and continued only by the consent and permission of the

Engineer-in-Charge so that the right of the Project Proponent to use the works therefore shall not become absolute and indefeasible by lapse of time.

(14) That the agreement shall remain in force until cancelled or terminated in the manner hereinafter expressed. Either party may terminate the agreement without assigning any reason at any time by giving NINETY DAYS notice in writing of its intention to do so. The Project Proponent shall not be entitled to any compensation for any loss caused to it by cancellation/termination of the agreement by the Engineer-in-Charge nor shall it be absolved from any liability already incurred by him under this agreement.

(16) That in the event of cancellation/termination or otherwise refusal of the Engineer-in-Charge to renew the agreement, the Project Proponent shall remove his works constructed across/along the canal and restore the canal to its original conditions to the entire satisfaction of Engineer-in-Charge within a period of one month failing which Engineer-in-Charge shall be at liberty to remove the same and the Project Proponent shall be liable for the expenses incurred.

(17) Any notice or other documents to be served upon or given to the Project Proponent by the Engineer-in-Charge, shall be deemed to have been sufficiently served or given if delivered or addressed at the last known address of the Project Proponent or sent by Registered Post to such address or email to the Project Proponent as per id mentioned in the application.

(18) That the Project Proponent shall bear the cost of preparing, stamping and execution of this agreement.

(19) The ownership of the project shall remain with the Water Resources Department and the project can be remodelled/restructured by the Water Resources Department at its discretion, as and when required.

(20) The project shall be allowed to be used by anyone without any claim by the Project Proponent and shall not be used exclusively by the project Proponent.

(21) The Department shall not be responsible for any 3rd party damage during or after construction of the project.

(22) The Department shall revoke the permission to right of way in case the project is found to be used for loading more than that specified in the design.

(23) If after the construction of project and during the usage of project, if right of way is obstructed by the project Proponent than immediately compensation cost of lump-sum Rs 5.0 Lakhs will be charged and police case will be registered. The Agreement shall be cancelled immediately.

(24) In the event of any dispute , controversy or claim arising out of or relating to this Agreement, including any question regarding its existence, validity, or termination, before the commencement of work, during the progress of work, or after completion/termination of work. The parties shall first endeavour to resolve amicably. If the dispute remains unresolved for 90 days, the dispute shall then be resolved by final and binding arbitration administered by The Arbitration and Conciliation Act, 1996.

* The concerned Executive Engineer can stipulate all the necessary conditions therein as may be necessary to safeguard the interest of the state in various eventualities.

IN WITNESS WHERE OF this agreement is signed and executed by both the parties on the day, month and year aforementioned in presence of the following witnesses:

Signature_____

Name_____

Designation_____

Date_____

Signature_____

Name_____

Designation_____

(For and on behalf of the Governor of Punjab)

(Project Proponent)

In presence of witness

1. Signature_____

Name_____

Address_____

2. Signature_____

Name_____

Address_____

1. Signature_____

Name_____

Address_____

2. Signature_____

Name_____

Address_____

Place_____

Date_____

Annexure- 'D'**INDEMNITY BOND**

This DEED OF INDEMNITY made on this ____ day of _____, _____ by _____ also known and written as _____, having its Registered Office/Address/Residing at _____ hereinafter referred to as "PROJECT PROPONENT" (which term or expression shall unless excluded by or repugnant to the subject or context be deemed to mean and include its heirs/legal representatives, executors, administrators and assigns) in favour of "WATER RESOURCS DEPARTMENT, PUNJAB", through its Executive Engineer _____ with its divisional Office at _____, hereinafter referred to as "GOVERNMENT" (Which term or expression shall unless excluded by or repugnant to the subject or context be deemed to mean and include its legal representatives, executors, administrators and assigns)

WHEREAS :

PROJECT PROPONENT is desirous of getting proposed Project on _____ at RD _____ at village/town. (hereinafter referred to as the "Site").

AND WHEREAS THE PROJECT PROPONENT is desirous of getting General Civil Works executed (hereinafter referred to as the "Works") at the site.

AND WHEREAS THE GOVERNMENT shall consider the application received by the PROJECT PROPONENT under its Policy "REGARDING GRANTING NOC FOR ALLOWING CONSTRUCTION OF BRIDGES/RAMPS, CONSTRUCTION ON BANKS, ACROSS/ALONG THE CANALS/DRAINS BY PRIVATE/STATE/CENTRAL GOVERNMENT DEPARTMENTS/ CORPORATIONS/ BOARDS/ AUTHORITIES/PSUS."

AND WHEREAS pursuant to acceptance of the application given by the PROJECT PROPONENT, the GOVERNMENT and the PROJECT PROPONENT will enter into an Agreement.

AND WHEREAS it is one of the conditions of the Policy that the Project Proponents shall give an indemnity in the manner hereinafter.

NOW THIS DEED OF INDEMNITY WITNESSES AS FOLLOWS:

In pursuance of the said Application and for the consideration aforesaid we the Project Proponent hereby do undertake to indemnify and keep harmless the Government against and from:

1. Any third party claims, civil or criminal complaints/ liabilities, site mishaps, fire hazards & other accidents including death of any person/s or disputes and / or damages occurring, or arising out of any mishaps at the site due to faulty work, negligence, faulty and unsound construction and / or for violating any laws, rules and regulations in force for the time being while executing the said Works and/or thereafter.

2. All claims, demands, actions, proceedings, losses, damages, liabilities, cost, charges, expenses or obligations that are occasioned or may occasion to you as a result of our non-payment of any statutory dues levied / leviable on the Project Proponent or the Contractor committing breach of any of the rules, regulations, orders, directives, instructions that may be issued by any authority under the Central Excise Act, 1944, Central sales Tax Act 1956, or any other statute or law for the time being in force.
3. Any damages, loss or expenses due to or resulting from any negligence or breach of duty on our part or on the part of Sub-Contractor/s, if any, servants or agents of the Project Proponent.
4. Claims, if any, of the employee or the Project Proponent and or its Contractor, sub-Contractor/s, under the Workmen's Compensation Act, 1923 and Employer's Liability Act 1938 or any other law, rules and regulations in force for the time being in India and any acts replacing and/or amending the same or any of the same as may be in force at the time and under any law in respect of injuries to persons or property arising out of and in the course of the execution of the contract work and / or arising out of and in the course of employment of any workmen / employee.
5. Any non-compliance or improper compliance of statutes, rules and regulations which are applicable to me and / or any other laws which may become applicable in respect of the Work.
6. Any Act or omission by me or my Contractor or Sub-contractor/s, if any, our/their servants or agents which may involve any loss, damage, liability, civil or criminal action.

IN WITNESS WHEREOF THE PROJECT PROPONENT HAS TO SET ITS HANDS ON THIS
_____ DAY OF _____, _____.

Signed, Sealed & Delivered by

Project Proponent

In the presence of

i.

ii.

Annexure- 'E'**Conditions for the cases of Bridges/Ramps:**

- a) The cost of the construction as well as the maintenance of the above said bridges/ramps will be fully borne by the applicant.
- b) The construction of this bridge/ramp shall in no way hinder the functioning of existing canal nor interfere with its operation and maintenance.
- c) The ownership of the bridge/ramp shall remain with the Water Resources Department and the bridge/ramp can be remodelled by the WRD at its discretion, as and when required.
- d) If additional land and permission is required for the construction of said bridge/ramp the same will be obtained by the applicant at his own cost.
- e) The bridge/ramp shall be allowed to be used by any one and shall not be used exclusively by the applicant.
- f) The department will not be responsible for any 3rd party damage during or after the construction of the bridge/ramp.
- g) When at any point of time the bridge/ramp is remodelled /demolished no compensation will be paid to the applicant.
- h) An indemnity bond will be given by the applicant that he accepts to indemnify the Government for any loss or charges due to construction of this bridge/ramp.
- i) The applicant shall pay to the Government facilitation charges for utilization of Government land and infrastructure as per policy of the Government prevalent from time to time.
- j) That the applicant shall be responsible for obtaining any clearances required from Forest Department, NHAI, PWD (B&R), Punjab Mandi Board etc.

Conditions for the cases for Temporary use of Departmental Land:

- a) The cost of the construction as well as the maintenance of the above said structure will be fully borne by the applicant.
- b) The Project should be constructed on bank-level preferably till Top of Lining (TOL) but not below Full Supply Level (FSL) in canals and but not below Design Supply Level (DFL). If a bank is deficient/less, then before the construction of the project the bank width and level should be maintained by project proponent as per PWD Specification.
- c) The Project should be constructed after the Dowel of canal, generally 9.0 feet in Main Canals or branch Canals and 4.92 feet in case of Disty/minors or as per specification changed time to time by Design Wing /WRD.
- d) The Project Proponent must ensure crash barriers/safety measures prevent mishaps and do not obstruct canal maintenance, maintaining close liaison with the concerned XEN/WRD.
- e) The Water Resources Department, Punjab shall not be held liable for any damage, loss, compensation, or claim arising from rehabilitation, extension, canal breach, or any other maintenance work on the canal and its appurtenant structures.
- f) The construction of the Project should not obstruct the flow in canals/drains and appurtenant structures in any way.

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- g) A proper proposal for disposal of rainwater or drainage etc. is to be incorporated in the design by the Project Proponent and be implemented on site for protection of Canals.
 - h) The ownership of the land shall remain with the Water Resources Department and the project can be remodelled by the WRD at its discretion, as and its approval can be rescinded when required without any compensation to the Project Proponent.
 - i) The concerned departments shall ensure that construction of Project on river embankments is in accordance with the guidelines of IS codes on river embankments (IS 12094:2000 etc.).
 - j) the land under the project shall be available for use by the general public and shall not be used exclusively by the Project Proponent.
 - k) If additional land and permission is required for the construction of said project the same will be obtained by the project Proponent at his own cost.
 - l) The department will not be responsible for any 3rd party damage during or after the construction of the project.
 - m) The project proponent will also be responsible for the proper linking of existing canal infrastructure and making approach ramps of the altered levels of banks due to project execution.
 - n) The Project should commence after the signing of Agreement and submission of Indemnity bond.
 - o) The Project Proponent shall pay to the Government charges for utilization of Government land and infrastructure as per policy of the Government prevalent from time to time.
 - p) The Department shall have the authority to carry out activities or works on the land for which a No Objection Certificate (NOC) has been granted, at any time, as necessary for the proper functioning of the canal, for which the original land was procured by the Water Resources Department (WRD)
 - q) That the Project Proponent shall be responsible for obtaining other clearances required from Forest Department, Panchayat etc.
 - r) The stated purpose outlined in the Application shall remain unaltered throughout the course of the associated work or project and any alteration of the purpose shall result in the cancellation of the agreement.
 - s) The project proponent shall adhere to all safety precautions to prevent any risks to life or casualties during the construction phase, and shall be held accountable for any loss of life, providing compensation as necessary.

Annexure 'F'**Standard Operating Procedure (SOP)**

Sr .No	LEVELS	NAME OF ACTIVITY	STATUS OF APPLICATION OF PORTAL	TURN AROUND TIMES (IN DAYS)	REMARKS
1	Executive Engineer/Head Office	The online application submitted by applicant (as per Annexure A of the Policy) on the portal, along with required fees and documents (if any), will be directed to the account of Executive Engineer, Head Office who as per policy will assess proposal and will forward the case to concerned Executive Engineer at the field level for verification of data, any addition required therein and comments.	Application submission received	1	
2	Executive Engineer/Field Office	After receiving the case from Executive Engineer/Head Office, the Executive Engineer/Field office shall appoint a nodal officer who will scrutinize the case as per Policy and returns the case as per Annexure A1 (attached below).	Application submitted for Checking	T1=T+5	
3a.	Executive Engineer/Head Office	Approval by PSWR: The Executive Engineer/Head Office based on comments of Executive Engineer/Field Office shall accept or reject the case. In case the application is	Application under process at competent Authority	T2= T1+4	

		accepted, the case shall be forwarded for the approval of PSWR through Chief Engineer Concerned. The EE/Canal HO ensures approval by Competent Authority within Four days.			
3b.	Executive Engineer/Head Office	Approval by CE: Based on comments from Executive Engineer/Field Office, the Executive Engineer/Head Office shall accept or reject the case. If accepted, forwarded for approval by CE/Canal. EE/Canal HQ ensures approval within five days and forwards to EE/DWS	Application under process at competent Authority	$T2 = T1 + 4$	
3c.	Executive Engineer/Head Office	Approval by Committee for Bridge: Based on comments from Executive Engineer/Field Office, Executive Engineer/Head Office shall accept or reject. If accepted, forwarded for approval by Committee as per Clause 8(a) of Policy (held quarterly). EE/Canal HQ ensures committee meeting and issues approval within three days after meeting, forwarding to EE/DWS.	Application under process at competent Authority	$T2 = T1 + T_x$	Committee meets every month; T_x is no of days after receiving of application till date of committee meeting.
		EE/DWS prepares/vets drawings as per			If applicant constructs bridge independently , costs (bearing capacity assessment,

4	Executive Engineer/DWS	existing Policy/PRC for GAD of bridges. EE/DWS forwards drawings to EE/Field Office for estimate preparation, in case work is to be executed departmentally.	Drawing under vetting	Tn	drawing vetting, processing fees) borne by applicant as per approved notification
		TOTAL PROCESS TIME		19* DAYS	

*In case of 3c, this timeline will not be applicable and will depend on the date of committee meeting.

Additional Steps if Work Executed Through Department:

5	Executive Engineer/Field Office	Once GAD is approved, EE prepares estimate as per drawings and submits it for vetting to Superintending Engineer through EPMS (if executed departmentally).	Estimate under Preparation	T4=Tn+5	
6	Superintending Engineer	Superintending Engineer checks and forwards vetted estimate to concerned Chief Engineer through EPMS for approval.	Estimate under Preparation	T5=T4+2	
7	Chief Engineer Level	The chief will approve the case through EPMS. After approval the case shall be sent back to the EE/Field Office for issuance of Lol (Letter of Intent) and subsequently execution of agreement as per Annexure C of Policy.	Approved and Agreement Executed	T6=T5+2	
8	Executive Engineer/Field Office	EE/Field Office uploads executed agreement on portal; application closed thereafter.	Approved and Agreement Executed	T7=T6+15(AS PER POLICY)	
		TOTAL PROCESS TIME		43 DAYS	

Process for Re-Engineering Committee (PRC) Recommendation Sub:- New WRD portal of Design Water System Cases for dealing external NOC's.		
ANNEXURE-A		
SR.No	Proposed procedure	TIME-LINE (WORKING DAYS)
1.	<p>Applicant will fill the form on online portal which includes all his personal details like name, mobile no., email id, address, district, sub-district, pin code, adhaar number, pan number, company (whether Private or Government), Name of Canal, approx. RD of canal, Purpose of Project, Username, Password etc. and will choose nature of work from the following:-</p> <p>1. Hydraulic vetting of GAD across canal/river/drain/ (Full and final payment as per current policy will be done with the application)</p> <p>2. Laying of gas pipeline.</p> <p>3. Setting of mini Hydel Plant (In Principle Approval)</p> <p>Applicant ID will be created</p>	T
2.	An application will be received in ID of XEN/DWS. He will accept or reject it. After accepting he will send the case to concerned Executive Engineer and intimation to Senior Design Engineer (SDE) and Assistant Design Engineer (ADE) concerned in DWS office through new online portal.	$T1=T+1$
3.	Concerned Executive Engineer will scrutinize the case with the help of Nodal officer. A Nodal officer shall be appointed in each divisional office for this work, who along with Executive Engineer will be responsible for timely submission of data for the entire division. Executive Engineer will check the case and completes the checklist and provide complete data to Concerned SDE on new online portal, only after getting the approval of superintending Engineer on E-officer file.	$T2=T1+7$
4.	Concerned Senior Design Engineer (SDE) will check the data provided by Executive Engineer and will ensure the data provided by field office is as per the template of GAD will be automatically sent to Applicant for reference.	$T3=T2+1$

Note: Total number of days for providing technical data to Applicant is proposed as 9 working days.

Process for Re-Engineering Committee (PRC) Recommendation		
Sub:- New WRD portal of Design Water System Cases for dealing external NOC's.		
SR.No	Proposed procedure(ANNEXURE -B)	TIME-LINE (WORKING DAYS)
1.	Applicant will upload GAD or Fit in proposal for the project to ADE concerned.	T1
2.	ADE will check the GAD as per predefined technical parameters and send it to concerned SDE.	T2=T3+3
3.	SDE will ensure that a thorough study is done by ADE checks that GAD fulfils all requirements and Guidelines of DWS and forward it to concerned Director on new online portal.	T4+T5+2
4.	Director will study the case, adds his comments and send it for final approval to Chief Engineer/DWS.	T6+T7+1
5.	Chief Engineer/Design Water System will do a formal check and approve the drawing. System Generated NOC and Digitally signed GAD will be issued to Applicant, Copy of the Sanctioned will be made available in ID's of all concerned officers. (Note: NOC for Gas Pipeline will be issued only after Full and Final payment done by Applicant as per Current Policy which will be informed to applicant on Applicant's ID only after approval of CE/DWS).	T8=T7+1

Note: Total number of days for giving NOC to Applicant is proposed as 7 working days.